

Vermont State Hospital
Curriculum Committee Meeting Minutes
April 14, 2008

Attendance: M. Roberts, L. Matteson, D. Mitchell, D. Bogdan

Discussion

- 1) Minutes of 1/14/08 meeting reviewed and approved.
- 2) Vera Hanks Update: 10 Psych Techs currently completing Anatomy and Physiology course; 12 Psych Techs completing Fundamental of Psychiatric Patient Care.
- 3) Skills Day: first session scheduled for today; intended to communicate new initiatives (Falls Prevention and Pain Assessment) and to test knowledge and competency on equipment (EKG machine, glucometer, etc.)
- 4) Nursing Documentation: Work continues on draft of daily nursing flowsheet and guidelines for use. Flowsheet will include structured assessment, centralization of data such as vital signs, ADL's, pain assessment, falls risk, etc. and progress related to treatment plan.
- 5) VNIP: Leah Matteson coordinated a recent meeting at VSH of the Vermont Nurse Internship Program to conduct a Preceptor Workshop. Will investigate hosting advanced workshops at VSH, including:
 - Appreciative Coaching
 - Lateral Hostility in the Work Environment
 - Creating and Sustaining Collaboration in the Workplace
 - Unlocking the Mysteries of Communication and Interpersonal Relations Through the Understanding of Personality Styles
- 6) Communication of Education Activities: Shared copies of Education and Training Newsletter and Education Calendar (attached).

Next Meeting: Monday, July 14 at 1000 hrs. in the Nursing Classroom at VSH.